

Approved 01/22/15

TOWN CLERK

15 JAN 29 PM 12:36

DUXBURY, MASS.



Town of Duxbury Community Preservation Committee

Minutes of November 6, 2014

The Community Preservation Committee (CPC) met on Thursday, November 6, 2014 at 8:00 AM in the Mural Room at the Duxbury Town Hall.

Members Present: Holly Morris, Chair; Jim Borghesani; Cynthia Ladd Fiorini, Tony Kelso, Kathy Palmer, Sarianna Seewald, Terry Vose

Members Absent: None

Staff Present: Joe Grady, CPC Administrator; Susan Ossoff, Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:00 am.

Project Application Meetings

8:00 Erin McGough, Bradford House Condition and Structure Assessment: Rural and Historical Society

Erin McGough explained that the Duxbury Rural and Historical Society wants to reinvigorate and reinterpret this building. The first step is to hire a preservation architect to assess the building; this will cost \$50,000 and they are requesting \$23,900 be from CPA funds. Kathy Palmer expressed concerns about the potential costs for preserving this property and questioned the DRHS's longer range plan to divest itself of properties and if this would be included. Erin McGough said the DRHS is committed to the Bradford House and following the assessment will start a Capital Campaign for repairs and renovations. Holly Morris clarified that if funded with CPA funds, a deed restriction will be required and if the property is sold, the money must be returned to the Town.

8:20 Patricia Pappas, Cemetery Records and Cemetery Fencing: Cemetery Department Cemetery Fencing: This \$6,240 request is to restore and preserve the iron fencing dating from 1927, including the replacement or repair of a limited number of iron bars.

Cemetery Records: This \$29,025.80 request is for a filing system for old and new cemetery records. Many of these records are stored in boxes and are degrading. Holly Morris suggested considering storing them in the Wright Building. Sarianna Seewald suggested scanning the records if immediate access is required but keeping the originals in the Drew Archives. The newer records do not fall under historic preservation. The Committee asked a number of questions about where the records would be kept and why the cost was so high.

Open Project Updates

Holly Morris reminded the Committee to use the appropriate checklists in reviewing the projects. Each project should be reviewed using the General Criteria and the Specific Criteria checklists.

878 Tremont Street, Duxbury, MA 02332; Telephone: 781-934-1100 x 5471; Fax: 781-934-1137

Holly Morris provided the Committee with some financial update information consisting of a page showing current projects and balances and a second page with projected balances in the various funds after the FY 16 revenues are added.

Sarianna Seewald left the meeting at 9:55.

The next scheduled meeting is November 13, 2014.

On a motion by Cynthia Ladd Fiorini, seconded by Tony Kelso, it was unanimously voted 6-0-0 to adjourn the meeting at 10:02 am.

Respectfully Submitted,
Susan Ossoff